

Unreimbursed Minister Expenses

Tax Year _____

Qualified Auto Mileage – Mileage between your home and temporary work location, or your regular place of employment and a temporary work location. You must be able to provide documentation to the IRS if requested.

Type of Vehicle	_____
Total Miles for the Year	_____
Total Ministerial Miles	_____
Parking/Tolls	\$ _____
Office Expenses (Paper, Postage, Business Cards, Printer Supplies, etc)	\$ _____
Cell phone if used exclusively for work	\$ _____
Continuing Education (Tuition, Courses, Seminars, Textbooks, etc)	\$ _____
Meals (must be receipted and meeting for a work related purpose)	\$ _____
Travel – Out of Town (away from your city or principal area of employment overnight)	
Airfare/Train/Rental	\$ _____
Tolls/Parking	\$ _____
Lodging	\$ _____
Meals (total receipts)	\$ _____
Other: _____	\$ _____
Other: _____	\$ _____